

Advantage Academy of Broward, Inc.
d/b/a
West Broward Academy
Governing Board Meeting Minutes
May 20, 2020

Present at Meeting

Bassema Iskandarani - Board Chair
Nathaniel Grasch – Board Member
Andrew Winninger – Board Member
Will Pickens – Principal, West Broward Academy
Derrick Hugue- Assistant Principal, West Broward Academy
Michael Strader – Charter School Associates
Brian Strader – Charter School Associates
Jay Drag – Charter School Associates
Jill Balthazar – Charter School Associates
Tiffani Richmond
Ken Green – Charter School Associates

Meeting called to order at 11:04 a.m. by Bassema Iskandarani

A. Opening Exercises

After commencing the meeting, Bassema Iskandarani, Board Chair, asked if there were any changes or revisions to the prior meeting minutes (February 18). Ms. Iskandarani requested a motion to approve the Governing Board meeting minutes for February 18, 2020 as presented. Mr. Grasch motioned to approve the meeting minutes for February 18, 2020 as presented. Mr. Winninger seconded the motion and all were in favor. The motion passed unanimously.

B. Public Comments

There were no public comments.

C. Principal Reports

Mr. Pickens reported enrollment is 593. The school provided laptops to students that needed them so they could continue virtual learning. Mr. Pickens shared a positive story about a parent that came to get a laptop at the school and said that the lockdown allowed her to spend more time with their children. The school will have a grocery bag food drive May 30.

D. Information Items

1. Mr. Strader presented the monthly financial report for the preceding months to the board and reminded Board members that CSA's finance department prepares the financial reports that are sent to board members and any questions regarding monthly financial reports may be directed to Jeannette Merced at any time. The financial reports will need to be ratified at each board meeting moving forward in order to stay in compliance with the district.
2. Ms. Richmond discussed the possibility of the flexible learning option when school reopens. The school may expand the current program using the RISE model.

3. Mr. Green discussed the framework to school reopening using RISE – Restarting Through Innovative, Sustainable Education.
4. Mr. Strader discussed the Agreement to Earn and Teacher Certification expirations extension approved by the State. The State is allowing extra time for the teachers listed to satisfy the requirements, Exhibit B.
5. Brian Strader discussed the annual process of auditor selection and the audit engagement letter.
6. Mr. Strader discussed the FY 21 Budgets.
 - 6a. Mr. Strader discussed the offer letter distributed to faculty. If legislation keeps the budget intact offer letters will be amended as necessary.
7. Mr. Strader introduced amendments and changes to the Threat Assessment Policy and Mental Health Plan and asked approval of same to be included in consent items.
8. Mr. Strader presented the recommended instructional materials to the board for approval.
9. Brian Strader discussed the technology device loaner agreement given to parents when they received a school issued laptop for virtual learning.
10. Mr. Drag discussed the uniform extension and using the old logo uniform shirts until it is depleted.
11. Brian Strader discussed the Paycheck Protection Program under the CARES Act. Application was made on behalf of Advantage Academy of Broward, Inc. The resolutions are included in the board documents for approval.
12. The out of field waivers were presented to the board as Exhibit A, if any.
13. Mr. Strader added the 2020-2021 personnel roster to the budget.

E. Consent Agenda Items

1. Approve monthly financials.
2. Ratify Purchase Orders and Agreements
3. Approve flexible learning Model, RISE and request for charter amendment
4. Ratify FY20 Audit Engagement
5. Approve FY21 Budget
6. Approve of Personnel Items – Waivers, Exhibit A, if any
7. Approve Teacher Certifications expiring, Exhibit B
8. Approve recommended instructional materials, K-5; 6-12 and advanced
9. Ratify student technology device – loaner agreement
10. Ratify PPP including promissory note
11. Approve personnel roster as part of 2020-2021 budget
12. Approve amendments to the Threat Assessment Policy and Mental Health Plan.

Ms. Iskandarani requested a motion to approve the consent agenda items. Mr. Winninger made a motion and the motion was seconded by Mr. Grasch and the motion was approved unanimously.

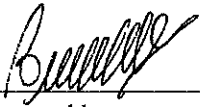
F. Items Scheduled for Action and Discussion

Ms. Iskandarani asked when the funding will be received. Brian Strader said it was received May 4, 2020.

G. Board Member Reports – none

H. Adjourn

Meeting adjourned at 11:38 a.m.



Approved by

6-10-2020

Date