

Advantage Academy of Broward, Inc.  
d/b/a  
West Broward Academy  
Governing Board Meeting Minutes  
May 28, 2019

Present at Meeting

Bassema Iskandarani - Board Chair  
Nathaniel Grasch – Board Member  
Andrew Winninger – Board Member  
Donna Baggs – Principal, West Broward Academy  
Michael Strader – Charter School Associates  
Brian Strader – Charter School Associates

Meeting called to order at 5:10 p.m. by Bassema Iskandarani

**A. Opening Exercises**

After commencing the meeting; Bassema Iskandarani, Board Chair, asked if there were any changes or revisions to the prior meeting minutes (February 19). Ms. Iskandarani requested a motion to approve the Governing Board meeting minutes for February 19, 2019 as presented. Mr. Winninger motioned to approve the meeting minutes for February 19, 2019 as presented. Mr. Grasch seconded the motion and all were in favor. The motion passed unanimously.

**B. Public Comments**

There were no public comments.

**C. Principal Reports**

Ms. Baggs advised the school has been performing very well on assessments with a 6% gain in 3<sup>rd</sup> grade ELA assessments from the previous year. She advised the school has 92% recommitments from current students and an additional 372 applicants. Ms. Baggs is very pleased with the performance of the school and believes as performance continues, the school will develop greater notoriety within the community.

**D. Information Items**

1. Mr. Strader presented the monthly financial report for the preceding months to the board and reminded Board members that CSA's finance department prepares the financial reports that are sent to board members and any questions regarding monthly financial reports may be directed to Jeannette Merced at any time.
2. Mr. Strader presented an agreement for corporate registered agent services to be provided by GY Corporate Services to the board.
3. Mr. Strader advised the board regarding the FY19 Audit Engagement letters. The auditor had been previously selected per the rules of the auditor general, however each year the agreement is in place the governing board is required to complete an engagement letter authorizing the auditor firm to complete the audit of each respective school for the current fiscal year.
4. Mr. Strader presented the 2019-2020 School Budget for review. Board members were provided a copy of the budget with summative changes from the previous fiscal year. The Board is required to adopt a budget annually.

5. Mr. Strader presented the board with a proposed 2019-2020 school year calendar which mirrors the calendar of the School District of Broward County.
6. There were no new instructional waivers noted.
7. Mr. Strader informed the board concerning new legislation that allows for the school to potentially utilize security personnel under an expansion of the Coach Aaron Feiss Guardian Program previously approved by the State legislature. A Guardian Resolution was presented to the board that would allow the school to participate in the program expansion.
8. Administrative positions for 2019-2020 were discussed.

**E. Consent Agenda Items**

1. Approval of Purchase Orders and Agreements
2. Approval of Personnel Items, if any
3. Approve GY Corporate Services Agreement
4. Approve FY19 Auditor Engagement
5. Approve FY20 Budget
6. Approve 2019-202 School Calendar
7. Approval of School Improvement Plan report
8. Approval of the Guardian Resolution
9. Approve administrators for 2019-2020 school year.

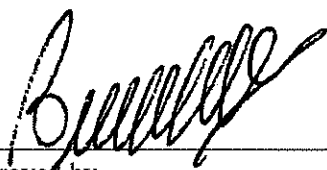
Ms. Iskandarani requested a motion to approve the consent agenda items with the addition of the approval of the School Improvement Plan results as provided by Principal Baggs, the adoption of the guardian resolution and administrative appointments. Mr. Winninger motioned for the approval of all Consent Items, one through nine, with the requested additions. The motion was seconded by Mr. Grascch and the motion was approved unanimously.

**F. Items Scheduled for Action & Discussion**

No Items Scheduled

**G. Board Member Reports** – There were no board member reports.

Meeting adjourned at 6:05 p.m.

  
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Approved by

7-30-19  
\_\_\_\_\_  
Date