

Advantage Academy of Broward, Inc.  
d/b/a  
West Broward Academy  
Governing Board Meeting Minutes  
March 28, 2017 @4:30 p.m.

Present at Meeting

Bassema Iskandarani - Board Chair

Nathaniel Grasch – Board Member

Donna Baggs – Principal, West Broward Academy

Derrick Hugue – Dean of Students

Mike Strader – Charter School Associates

Jill Balthazar – Charter School Associates

Parents:

Jacqui Luscombe

Angela Ford

Meeting called to order at 4:45 p.m. by Bassema Iskandarani.

**A. Opening Exercises**

Bassema Iskandarani, Board Chair, asked if there were any changes or revisions to the prior meeting minutes. There being none, Ms. Iskandarani requested a motion to approve the Governing Board meeting minutes. Nathaniel Grasch seconded the motion and all were in favor. Motion passed.

**B. Public Comments**

Michael Strader introduced the new administration. Donna Baggs, Principal introduced herself and Derrick Hugue, Dean of Students. They both worked together at Palm Glades Academy, a school managed by Charter School Associates. Ms. Baggs said she sees a lot of comradery in the school and is excited to be at WBA with Mr. Hugue.

**C. Principal Reports**

Ms. Baggs said the school completed preparations for Florida School Assessment testing and students went home with spirit sticks to represent spirit week. The school is celebrating family fun night and hosting a skating night Friday. Ms. Baggs is pursuing community events to inform the community about school activities and reported the PTSO is very involved. Students are visiting the planetarium the first week of May.

Ms. Iskandarani said she heard a lot of good things about the school recently and is happy to have Ms. Baggs and Mr. Hugue as part of the administration. Mr. Strader said they have 288 applications for next year.

Ms. Baggs said she is working on extended efforts for the school by reaching out to families that are not coming back. Mr. Hugue said six of those families now want to stay at the school. Ms. Baggs said her vision is educating parents to turn their decision around.

Ms. Luscombe said it feels like order has been restored and school leadership is back on track. She said the students seem engaged and discipline is being handled. Ms. Luscombe also noted parents are noticing the change in the school.

Mr. Strader said the charter renewal agreement with the School Board of Broward County has been approved at the staff level and the next step is going before the school board. The school is approved for a five year charter renewal. Mr. Strader said he met with Jody Perry and had a subsequent meeting with her and Ms. Iskandarani and they discussed all of the issues described in the site visit report. At a subsequent meeting of school representatives and district staff there was further feedback offered by school representatives regarding corrections to site visit findings.

**D. Information Items**

1. Mr. Strader informed the board that monthly financial reports are sent to board members and any questions regarding monthly financial reports may be directed to Ms. Merced at any time. Each board member receives a comprehensive monthly financial report.
2. The resolutions for Ms. Baggs and Mr. Hugue were already executed by Ms. Iskandarani to facilitate fingerprinting and they were brought back to the board for final approval.
3. A promissory note for \$40,000 between CSA and WBA was presented. The new loan brings the total loans from CSA to \$153,000. The loans are made for the purpose of facilitating the school's cash flow.
4. School board staff issued a five year charter renewal to WBA and Ms. Iskandarani executed the charter agreement to enable the item to be placed on the School Board agenda.
5. The Auditor Engagement letter was presented to the school board. Mr. Strader noted this is the 4<sup>th</sup> year using the same auditor.

**E. Consent Agenda Items**

Mr. Grascch motioned approval of Item E Consent Items One through Six. Number 6 represented approval of The Charter Renewal Agreement. The motion was seconded by Ms. Iskandarani and the motion was approved.

1. Approval of Purchase Orders and Agreements
2. Approval of Personnel Items including Certification Waivers (Attached Exhibit, if applicable)
3. Approval of Board Resolution confirming appointment of Principal Donna Baggs and Assistant Principal Derrick Hugue.
4. Approval of Promissory Note between CSA and WBA in the amount of \$40,000.
5. Approval authorizing board chair to execute FY 17 auditor engagement letter.

**F. Items Scheduled for Action & Discussion**

None

**G. Other – None**

**H. Board Meeting Reports**

Ms. Iskandarani again welcomed the new leadership team on board and expressed support.

Meeting adjourned at 5:15 p.m.