

Advantage Academy of Broward, Inc.
d/b/a
West Broward Academy
Governing Board Meeting Minutes
January 23, 2018 @ 5 p.m.

Present at Meeting

Bassema Iskandarani - Board Chair
Nathaniel Grasch – Board Member
Donna Baggs – Principal, West Broward Academy
Derrick Hugue – Dean of Students
Michael Strader – Charter School Associates
Jennifer McKenna – Charter School Associates
Brian Strader – Charter School Associates
Ken Greene – Charter School Associates
Jill Balthazar – Charter School Associates

Parents:

Jacqui Luscombe
Angela Ford

Meeting called to order at 5:00 p.m. by Nathaniel Grasch.

A. Opening Exercises

Bassema Iskandarani, Board Chair, asked if there were any changes or revisions to the prior meeting minutes. Ms. Iskandarani requested a motion to approve the Governing Board meeting minutes. Nathaniel Grasch seconded the motion and all were in favor. Motion passed.

B. Public Comments

Ms. Ford voiced her concerns regarding the variety of interventions listed on the charter contract, specifically the Jason project and asked the board to look into the charter and programs that haven't been implemented at the school. Judy Muth said Wilson Reading is not in the renewal and that it was used in the 90's and is not in the District plan because the standards are different. Ms. Muth said Inside Edge, Journey Tool Kit and Moby Max are current programs being used at the school. Ms. Muth will need to look into the ESE program issues. Mr. Strader said when the school renewed it listed programs aligned to FSA and it uses District current CRP.

Ms. Luscombe, President of the PTSO praised the leadership at the school. The school raised a lot of money this year and she discussed a few of the successful activities they started including steam week where they raised \$5,000 to stem resources and the library. Ms. Luscombe praised Ms. Baggs and Mr. Hugue for their hard work and introducing clubs on Fridays. Ms. Luscombe asked the board why the Jason project was removed, why the SIP wasn't published and why there isn't a Student Advisory Council in place. She was also dismayed the school is now on their 6th ESE Specialist and there is no gifted program. Ms. Muth said they haven't published the SIP because it hasn't gone to school board yet and will distribute when it is approved by the district. Ms. Muth will get specifics on Ms. Luscombe's questions so they can be addressed after the meeting.

C. Principal Reports

Ms. Baggs reported enrollment is at 526. The school will have a Title 1 family night with spaghetti dinner and family movie. They are planning a daddy daughter dance and athletics are doing well especially the Junior Varsity basketball and flag football. Ms. Baggs started a marketing committee for next year and they are preparing excess testing for the ESOL population. The school just hired a new resource person with Title 1 funds.

D. Information Items

Mr. Strader introduced Ken Greene who will be working with Donna Baggs and two other schools in Homestead. Mr. Greene will be working on data analysis and review and the School Improvement Plan. Mr. Greene comes from Tennessee but has been in Florida for six months and has worked with K-12 schools. He worked for 25 years in an administration role and has been in school improvement and leadership. Mr. Greene said he evaluates the school as a whole and audits adult behaviors and how they affect student achievement. He meets regularly with Principals to problem solve.

1. Mr. Strader informed the board that monthly financial reports are sent to board members and any questions regarding monthly financial reports may be directed to Ms. Merced at any time. Each board member receives a comprehensive monthly financial report.
2. There are no compliance items to be addressed.
3. Mr. Strader addressed the budget amendment and said although the school increased enrollment there was still not enough to close the gap and we have no capital outlay because of last year. The landlord worked with the school to reduce the rent and the amendment was approved. CSA will also not take any management fees until the school recovers. Mr. Strader asked the board to approve the budget and the drivers behind the amendment.
4. With the above changes they are starting to see a positive fund balance. The school received a letter from the county that inaccurately describes the financial situation. A new budget was submitted for next year and the school will forward a response once received it from the district.
5. Lease Amendment was approved previously.
6. The school was approached by a local church group to lease the facility for a short term lease. This is an opportunity to share the school facility with the community. The group is donating a stage and projector and the landlord has approved the sublease.

E. Consent Agenda Items

Bassema Iskandarani motioned approval of Item E Consent Items One through Three. The motion was seconded by Mr. Grasc and the motion was approved.

1. Approval of Purchase Orders and Agreements
2. Approval of Personnel Items – Certification Waivers Exhibit A, if any
3. Other

4. Items Scheduled for Action & Discussion

Mr. Strader said there is no need to approve item 3, SIP and item 4, the Lease Amendment was already approved. Mr. Grasc motioned to approve items 1, 2 and 5. The motion was seconded by Ms. Iskandarani and the motion was approved.

5. **Board Member Reports** – There were no board member reports.

Meeting adjourned at 5:35 p.m.