

Advantage Academy of Broward, Inc.
d/b/a
West Broward Academy
5281 Coconut Creek Parkway
Margate, FL 33063

Governing Board Meeting Minutes
May 18, 2021

Present at Meeting

Bassema Iskandarani- Board Chair
Ms. Iskandarani – Board Member via CMT
Andrew Winner – Board Member
Derrick Hugue – Principal, West Broward Academy
Rossana Padron – Assistant Principal, West Broward Academy, Board Liaison
Michael Strader – Charter School Associates
Brian Strader – Charter School Associates

Meeting called to order at 4:39 p.m. by Ms. Iskandarani

A. Opening Exercises

After opening the meeting; Ms. Iskandarani, Board Member, asked if there were any changes or revisions to the prior meeting minutes (November 17, 2020). Ms. Iskandarani requested a motion to approve the Governing Board meeting minutes for November 17, 2020 as presented. Mr. Winner motioned to approve the meeting minutes as presented. Mr. Grasc seconded the motion and all were in favor. The motion passed unanimously.

B. Public Comments

There were no public comments.

C. Principal Reports

Mr. Hugue reported enrollment at 601. Mr. Hugue shared the school has achieved a testing rate of over 98% for FSA and has a daily attendance rate of 92.8% Mr. Hugue advised the school is progressing well. Mr. Hugue stated that the Margate Mayor was speaking June 4 at the 8th grade moving up ceremony. Mr. Hugue also indicated five students were recognized for their art work with Margate Water Conservation.

D. Information Items

1. Mr. Strader presented the monthly financial reports (October, November, December, January, February, March- FY 21) for the preceding months to the board and reminded Board members that CSA's finance department prepares the financial reports that are sent to board members and any questions regarding monthly financial reports may be directed to Jeannette Merced at any time. The financial reports are ratified at each board meeting for district compliance.

2. Mr. Strader presented the FY21 Audit engagement letter as required for the School's auditor to complete the annual audit.
3. Mr. Strader provided an update FY21 Budget Development and advised that CSA's office is currently working on the budget and will have a final draft available for board review.
4. Brian Strader advised that forgiveness was received from the SBA on the school's PPP loan.
5. Brian Strader proposed an update for Board consideration to bring the financial policies of the board in-line with recent changes to the definition of property adopted by the State. Property would be defined according to State F.A.C.
6. Mr. Strader presented the CSA CERP for the board's consideration. The CSA CERP was developed in concert with Florida Reads and resources from across the CSA network of schools.
7. The Board was presented an MOU with Advantage Academy of Hillsborough, Inc. for services to be provided by AAH reading coaches in support of the CSA CERP.
8. The Board reviewed the 2021-2022 School Calendar which substantially follows the local district calendar.
9. The Board reviewed updated benefits prepared by CSA's HR department under the MEWA, in which AAB participates, for employee benefits. Rates remained substantially unchanged and the benefits calendar year was changed to reflect the school's fiscal year.
10. The Board reviewed a proposed bylaw amendment to allow for virtual meetings as allowed under state statute.
11. The Board reviewed the Involuntary Examinations SB590 policy and procedures proposed by attorney Shawn Arnold.

E. Consent Agenda Items

1. Approve monthly financials, October, November, December, January, February, March- FY 21.
2. Ratify purchase orders and agreements.
3. Ratify FY21 Audit Engagement Letter.
4. Approve FY 22 Budget
5. Approve amendment to the Corporate Financial Policy
6. Approve Adoption of CSA CERP and submit same to BCSB
7. Approve Execution of CERP Support MOU with AAH
8. Approve 2021-2022 School Calendar
9. Approve 2021-2022 Employee Benefits
10. Approve Advantage Academy of Broward, Inc. bylaw Amendment
11. Approval Personnel Items – Certification Waivers, if any (Exhibit A)
12. Approve Agreement to Earn Extension through June 30th, 2022 – (Exhibit B)
13. Approve FY 22 Recommended Instructional Materials; K-5, 6-12 and Advanced
14. Ratify PPP Forgiveness
15. Ratify Charter Intent to Renew, 2021-22
16. Ratify FY22 Mental Health Assistance Plan- no changes
17. Approve Involuntary Examinations Policy and Procedures SB590

Ms. Iskandarani requested a motion to approve items 1-17. Mr. Winninger motioned; Mr. Grascch seconded the motion. All were in favor to approve the consent agenda items.

F. Items Scheduled for Action and Discussion - none

G. Board Member Reports – none

H. Adjourn: 5:24 p.m.

The undersigned certifies that she is the Chairman/President of Advantage Academy of Broward, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter school sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on September 14th, 2021.

Advantage Academy of Broward, Inc.
A Florida Not-For-Profit Corporation

By:  _____

Bassema Iskandarani
Board Chair/President