

Advantage Academy of Broward, Inc.  
d/b/a  
West Broward Academy  
Governing Board Meeting Minutes  
September 10, 2019

Present at Meeting

Bassema Iskandarani - Board Chair  
Nathaniel Grasch – Board Member  
Andrew Winninger – Board Member  
Will Pickens – Principal, West Broward Academy  
Derrick Hugue- Assistant Principal, West Broward Academy  
Michael Strader – Charter School Associates  
Brian Strader – Charter School Associates  
John Drag – Charter School Associates  
Ken Green – Charter School Associates

Meeting called to order at 5:00 p.m. by Bassema Iskandarani

**A. Opening Exercises**

After commencing the meeting; Bassema Iskandarani, Board Chair, asked if there were any changes or revisions to the prior meeting minutes (May 28). Ms. Iskandarani requested a motion to approve the Governing Board meeting minutes for May 28, 2019 as presented. Mr. Grasch motioned to approve the meeting minutes for May 28, 2019 as presented. Mr. Winninger seconded the motion and all were in favor. The motion passed unanimously.

**B. Public Comments**

There were no public comments.

**C. ANNUAL MEETING** – Mr. Strader noted in order to adhere to the corporate bylaws, there needs to be an Annual Corporation meeting for the election of officers. Ms. Iskandarani proceeded with the election of officers. Mr. Grasch nominated Ms. Iskandarani for the position of President and Mr. Winninger seconded the nomination. Ms. Iskandarani nominated Mr. Grasch for the position of Vice President and Mr. Winninger seconded. Ms. Iskandarani nominated Mr. Winninger for the position of Secretary/Treasurer and Mr. Grasch seconded. The corporate officer positions were voted on as nominated and all positions were filled as nominated. Ms. Iskandarani called the annual meeting to a close to continue with the regularly scheduled governing board meeting.

**D. Principal Reports**

Mr. Pickens reported enrollment at 558 and the school's grade report is only four points below a B. Mr. Pickens nominated Claudia Barbarino as board liaison for the 2019-2020 school year. Upcoming activities include coffee with the Principal, McTeacher's night and Galaxy Skating "Pink Out" next month.

**E. Information Items**

1. Mr. Strader presented the monthly financial report for the preceding months to the board and reminded Board members that CSA's finance department prepares the financial reports that are sent to board members and any questions regarding monthly financial reports may be directed to Jeannette Merced at any time.
2. Mr. Drag and Mr. Green reported on the Mental Health and School Safety update.
3. Brian Strader reported on the Technology Services update.
4. The board meeting schedule was in the board packets and is published on the school website. The next meeting is scheduled for November 19, 2019.
5. The faculty and parent/student handbooks sent to the board electronically as proposed by Charter School Associates and largely follow Broward County public school system.
6. The out of field waivers were presented to the board as Exhibit A.
7. The FY19 Audit Report was discussed.
8. Mr. Strader presented the FY20 Title 1 Budget.
9. Mr. Strader presented the Teacher/Administrator Evaluation Plan

**F. Consent Agenda Items**

1. Approval of Purchase Orders and Agreements
2. Approve Board Liaison
3. Approve Handbooks, 2019-2020
  - i. Employee
  - ii. Student/Parent
4. Authorize Board Chair to Approve FY19 Audit Submission
5. Approve FY20 Capital Outlay Plan
6. Approve FY20 Title 1 Budget
7. Approve 2019-2020 Board Meeting schedule
8. Approval of Personnel Items, Exhibit A
9. Approval of Teacher/Administrator Evaluation Plan

Ms. Iskandarani requested a motion to approve the consent agenda items. Mr. Grascch made a motion and the motion was seconded by Mr. Winninger and the motion was approved unanimously.

**G. Items Scheduled for Action & Discussion**

No Items Scheduled

**H. Board Member Reports** – There were no board member reports.

Meeting adjourned at 6:10 p.m.

Approved by

Date